



YOUTH SERVICES

Larkin Street Youth Services  
Fundraising Event Application Form

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Thank you for your interest in supporting Larkin Street Youth Services. Once we receive your application, we will evaluate your event proposal for its appropriateness and benefit to Larkin Street Youth Services. Please note that we do our best to accommodate all requests, but that we review each to determine if it is in line with our mission. We ask that you allow **two weeks** for your proposal to be reviewed by our team and that at least **two months** advance notice be given to be considered. Once a decision is reached, we will contact you directly.

Name of organization/individual hosting event: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_

*(please include street, city, state and zip)*

Event Date (s): \_\_\_\_\_ Event Time: \_\_\_\_\_

Event Name: \_\_\_\_\_

Description: \_\_\_\_\_

Location: \_\_\_\_\_

Fundraising goal: (through admission tickets, raffle, auction, etc.) \$ \_\_\_\_\_

Ticket price(s) and/or Sponsor Level(s)\*: \$ \_\_\_\_\_

Have you done this event before?: Y/N When & Where? \_\_\_\_\_ Proceeds \$ \_\_\_\_\_

Name(s) of organizations with whom you have any contract agreement in relation to this event (i.e. vendors, current sponsors, etc.) : \_\_\_\_\_

Will you be advertising/promoting this event? Please describe: \_\_\_\_\_

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***(any promotional materials which include the Larkin Street Youth Services logo must be approved before use)***

Are you requesting a Larkin Street staff member to attend and/or speak at your event?

Please describe: \_\_\_\_\_

What materials or support do you need from Larkin Street in planning the event: \_\_\_\_\_

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Contributions are unrestricted unless otherwise stated.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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*\*please use additional pages and attach as necessary.*

Please return this form to:

Heather Ripley, Special Events Manager

Fax: (415) 749.3838

Email: [events@larkinstreetyouth.org](mailto:events@larkinstreetyouth.org)

Mail: 134 Golden Gate Avenue, San Francisco CA 94102